

Philip D. Murphy, Governor
Sheila Y. Oliver, Lieutenant Governor
Diane Gutierrez-Scaccetti, Acting Commissioner
Kevin S. Corbett, Executive Director

NJTRANSIT
180 Boyden Avenue
Maplewood, NJ 07040-2494
973-378-6300

Dear All Rail UTU and BLE (only) Employees:

This letter is to inform you that the NJ Transit Payroll Department experienced a system issue effecting the payroll process for pay issue date March 15, 2018. This issue resulted in certain deductions not being taken. These deductions are flat amount deductions such as Domestic Relations (Child Support,) IRS Agreements, Credit Unions, Health and 457 Catch Up Deductions. Note that percentage deductions such as Garnishments and 457 Contributions were withheld as usual.

Please be aware that this problem has been addressed and resolved, and will not affect any future pays.

The deductions that were not taken from this week's pay will be handled as follows:

1. **Health** - These deductions will automatically be withheld from your next pay. Therefore you should expect to have health deductions which are double the normal amount on pay issue date March 22, 2018.
2. **IRS Agreement** – These deductions will be handled in the same way as the health deductions, and will be automatically withheld from you next pay.
3. **Credit Union** – These deductions will not reprocess in your next pay. Since the credit union deductions were not taken this week, your net pay increased by the amount of these deductions. If you have any financial obligations with your credit union, please contact them directly.
4. **Domestic Relations** - The full amount of your weekly deduction will be paid to the appropriate child support authority, by NJ Transit this week. Therefore, you will not be in arrears for your Domestic Relations. However, the amount of Domestic Relations paid by NJ Transit will be withheld from your future pays in \$100 installments, until the full amount is recovered by NJ Transit.

We are sorry for any inconvenience this situation may have caused you. If you have any questions regarding these deductions, please contact Gifty Adabla at 973-378-6322 or Evelyne Lohier at 973-378-6585.

Thank you for your cooperation.

Sincerely,



Kathleen D. Perna
Director of Payroll Taxes, Accounting and Deductions